



Application for Enrolment

Living School is a new independent co-learning community where students and parents share the joy of lifelong learning.

Living School aims to support young people to grow as resilient, inspired, creative, skilled and empowered individuals, collectively aware of their potential.

At the heart of Living School, is an emphasis on philosophy, expression, awareness, sustainability, service and indigenous culture.

An emphasis on teaching values, attitudes and skills via our VAST framework (see our website: <http://living.school>) is key to Living School practice.

We offer a contemporary environmental education informed by traditional knowledge and connection to nature. Learning is active and, where possible, occurs outdoors.

The Living School campus grows into the broader environment. Hills, forests, valleys, farms, swamps, rivers, estuaries and oceans are our classrooms.

The academic focus will be based on our 5 KeyStones (Nature, Life & Living, Identity, Civilisation, Phenomena); Conceptual mastery; project-based learning emphasising personal learning pathways, entrepreneurship and mentorship.

Living School consists of the following stages: Early Years (5-8 year olds), Primary (9-11 year olds) and Middle School (12-16 year olds). In future, there is the intention of growing Living School into a full Early Years to Year 13* senior college.

Year 13 is intended to be a bridging year – into tertiary or entrepreneurship

SECTION 1 – Student Details

Please attach a passport photo below

Student's Surname:

Given Names:

Preferred Name:

Date of Birth:

Religion:

Gender: Male Female X non-binary

To commence: Year (eg 2020): Term: Year Group (eg Yr 7):

Details of where student resides:

Language spoken by the student at home:

Previous School/preschool:

Any brothers or sisters currently or previously enrolled? NO: YES:

Name: Date of Birth:

Name: Date of Birth:

Aboriginal/Torres Strait Islander? NO: YES: (if YES, please tick one below)

Aboriginal: Torres Strait Islander: Both Aboriginal & Torres Strait Islander:

Applicant's Nationality: Country of Birth:

Residential Status: Permanent Temporary A student born in Australia is only automatically an Australian citizen if at least one parent was an Australian citizen or permanent resident when the student was born.

Student on Visa:

Visa No.: Visa subclass: Expiry date:

SECTION 2 – Family Details

Residential Address:

Street: Suburb:

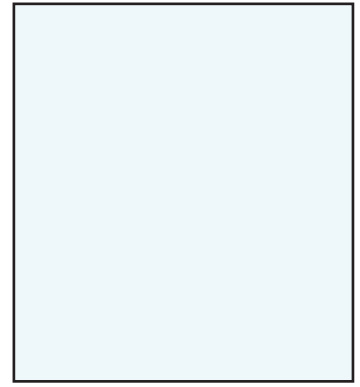
City: Post Code:

Postal Address:

Home Phone No.: Mobile No.:

Email: Relationship to child:

Details of Family arrangements:





SECTION 3a – Parent/Carer 1 Details (with whom the student normally lives)

Title: Surname: Full Given Names:

Preferred Given Name: Date of Birth:

Gender: Relationship to student:

Religion: Email:

Home Phone: Mobile: Business Phone:

Country of Birth: Nationality:

Occupation: Position:

Group A B C D E *Please refer to Parental Occupations Sheet Section 13*

Employer's Name: Level of School Education:

Highest Qualification: Bachelor Degree or above Cert I to IV (including trade certificate)
 Advanced Diploma/Diploma No non-school qualification

Main language spoken at home: Other language spoken at home:

Other information:

SECTION 3b – Parent/Carer 2 Details (with whom the student normally lives)

Title: Surname: Full Given Names:

Preferred Given Name: Date of Birth:

Gender: Relationship to student:

Religion: Email:

Home Phone: Mobile: Business Phone:

Country of Birth: Nationality:

Occupation: Position:

Group A B C D E *Please refer to Parental Occupations Sheet Section 13*

Employer's Name: Level of School Education:

Highest Qualification: Bachelor Degree or above Cert I to IV (including trade certificate)
 Advanced Diploma/Diploma No non-school qualification

Main language spoken at home: Other language spoken at home:

Other information:

SECTION 3c – Parent/Carer Details **not living** with the student

Complete only if applicable. Copies of any relevant family law or other court orders must be provided. Please print and attach additional pages if required for multiple parents/carers not living with this student.

Title: Surname: Full Given Names:

Preferred Given Name: Date of Birth:

Gender: Relationship to student:

Religion: Email:

Home Phone: Mobile: Business Phone:

Country of Birth: Nationality:

Occupation: Position:

Group A B C D E *Please refer to Parental Occupations Sheet Section 13*

Employer's Name: Level of School Education:

Highest Qualification: Bachelor Degree or above Cert I to IV (including trade certificate)
Advanced Diploma/Diploma No non-school qualification

Main language spoken at home: Other language spoken at home:

Other information:

SECTION 4 – Local Emergency Contact (other than parents)

Emergency Contact Person 1 (Other than Parent)

Full Name: Relationship to student:

Gender: Home Phone No. : Mobile:

Emergency Contact Person 2 (Other than Parent)

Full Name: Relationship to student:

Gender: Home Phone No.: Mobile:



SECTION 5 – Medical Details

Doctor's Name: Dr's Phone No.:

Student's Medicare No.: Expiry Date: Reference No:

Any Allergies? if Yes, please specify details eg, peanuts, insect stings, etc

Any Medical Conditions?

if Yes, please specify medical conditions of which the school should be aware including any medication taken by student (eg Epilepsy, Asthma, Diabetic, Vision, Hearing)

Asthma YES: Anaphylaxis YES: EpiPen or similar YES:

Parents are required to provide the school with an Anaphylaxis/Asthma Plan upon commencement at school and every year for students who suffer from those conditions. You should also let the school know as soon as you are aware of any new allergies or other medical conditions.

Medication is not permitted to be administered by the staff at school unless a permission to dispense medication form has been completed and the medication is in the original container, with the dosage and child's name. The medication form can be downloaded from the website or collected via the school office.

Immunisations*

Has your child been immunised against:

Measles/Mumps NO: YES: Meningococcal NO: YES:

Polio NO: YES: Rubella NO: YES:

Tetanus/Diphtheria NO: YES: Whooping Cough NO: YES:

(*NB: Provide a copy of Australian Immunisation Register (AIR) Immunisation History Statement)

Other relevant information:

SECTION 6 – Medical Treatment Permission

If my child should require urgent medical treatment, I authorise the school staff to seek medical attention and I agree to meet all costs.

Signature:

Date:

Print Name



SECTION 7 – Special Individual Needs

Indicate whether the student applying for enrolment has any known or emerging learning support needs

Physical Needs	NO: <input type="checkbox"/>	YES: <input type="checkbox"/>	Medical Needs	NO: <input type="checkbox"/>	YES: <input type="checkbox"/>
Educational Needs	NO: <input type="checkbox"/>	YES: <input type="checkbox"/>	Behavioural Needs	NO: <input type="checkbox"/>	YES: <input type="checkbox"/>
Mental Health Needs	NO: <input type="checkbox"/>	YES: <input type="checkbox"/>	Any other Individual Needs	NO: <input type="checkbox"/>	YES: <input type="checkbox"/>

If you have answered yes to any of the above, please provide full details of those needs and any intervention/support that he/she may be currently receiving (supporting documentation must be provided).

SECTION 8 – Taking/Use of Photographs and Digital Media

(to be completed only if you **DO NOT** want your child’s images to be used)

I **DO NOT** give permission for photographs or other digital media images of my child to be taken/used for

- School Publications/Promotions (including promotional material, newsletters, etc.)
- School Website
- Local Newspaper features

SECTION 9 – Consent to Access Documents

I consent to the Living School gaining access to relevant information about this student, whether held by previous schools, health care professionals or other government agencies.

I understand that the school may approach these bodies directly and obtain this information if I do not consent.

The information they request may include information related to any of the questions I have answered in this application.

Signature: Date:

Print Name:



SECTION 10 – School Fees and Levies

Enrolment carries an obligation to pay all School Fees and Levies. Parents and/or Carers, who through the declaration at Section 14 make the application for enrolment, are joint and severally liable for the payment of all School Fees and Levies.

There are a range of mechanisms available for the payment of School Fees and Levies, including the nomination of a Third Party. Where a Third Party is nominated as the fee payer, this does not change the liability for the Parents /Carers for any unpaid School Fees and Levies.

Parents /Carers unable to pay school fees due to genuine financial hardship are urged to approach the Conductor (school principal) who will respond to their situation with care and sensitivity. Early communication with the school regarding a family’s financial situation is essential.

SECTION 11 – Requirements for Parents and Students

Application for enrolment in the Living School means that you are making a commitment to support the philosophy, values and aims of the school and a willingness to co-operate in their implementation.

Your child is required to meet the school’s high expectations regarding:

- behaviour and self discipline including adherence to anti-bullying policies
- compulsory attendance at school
- application to course work and study
- participation in school activities
- participation in the life of the school
- dress codes, e.g. non-offensive and safety wear as/when directed

Your co-operation is essential to assist your child to attain these expectations. Parents are expected to participate in the total life of the school through events and activities.

On acceptance of enrolment, you agree to support all the Living School’s policies and procedures.

SECTION 12 – Declaration

I/We have read and agree to the responsibilities stated above in ‘SECTION 10 School Fees and Levies’ and ‘SECTION 11 Requirements for Parents and Students’ and apply for enrolment of my/ our child subject to these expectations. Where I have given personal information about people other than myself or my child(ren) I have done so with their authorisation.

I/We declare that the information provided in this Enrolment Application is, to the best of my/ our knowledge and belief, accurate and complete. I/We recognise that, should statements in this application later provide to be false or misleading, any decision made as a result of this application may be reversed. I/We agree, if the enrolment is accepted, we will meet our obligations as listed in the Application and outlined in policies of the school.

Signature:

Parent/Carer 1

Date:

Signature:

Parent/Carer 2

Date:

Signature:

Parent/Carer 3

Date:

SECTION 13 – Parental Occupation Definition Sheet (referred to in Section 3)

Parental Occupation is defined as the main work undertaken by the Parent/Carer. If a Parent/Carer has more than one job, report their main job.

GROUP A - Senior management in large business organisation, government administration and defence, and qualified professionals

- Senior executive/manager/department head in industry, commerce, media or other large organisation
- Public service manager [Section head or above], regional director, health/education/police/fire services administrator
- Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]
- Defence Forces Commissioned Officer
- Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others
- Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
- Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
- Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

GROUP B - Other business managers, arts/media/sportspersons and associate professionals

- Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
- Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]
- Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]
- Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
- Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
- Associate professionals generally have diploma/technical qualifications and support managers and professionals
- Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
- Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
- Defence Forces senior Non-Commissioned Officer (NCO)

GROUP C - Tradespeople, clerks and skilled office, sales and service staff

- Tradespeople generally have completed a 4 year trade certificate, usually by apprenticeship. All tradespeople are included in this group
- Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
- Skilled office, sales and service staff:



- Office [secretary, personal assistant, desktop publishing operator, switchboard operator]
- Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
- Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

GROUP D - Machine operators, hospitality staff, assistants, labourers and related workers

- Drivers, mobile plant, production/processing machinery and other machinery operators • Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]
- Office assistants, sales assistants and other assistants
 - Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]
 - Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
 - Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]
- Labourers and related workers
- Defence Forces ranks below senior NCO not included above
- Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
- Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

GROUP E - Not in paid work in the last 12 months

SECTION 14 – Checklist

I have read and accept the Privacy Standard Collection Notice

please tick

I have read and accept the Enrolment Policy and Procedures

I have attached a copy of the following documents:

- my child's Birth Certificate/Passport
- my child's Immunisation Certificate
- evidence of residential address eg utility bill
- my child's 2 most recent School Academic Reports (if applicable)
- special needs supporting documentation ie Assessments/Reports (if applicable)
- Family Court Orders/Family Plan (if applicable)
- my child's Personalised Plan/s) eg Health Plan, Learning Plan,
- Behaviour Management Plan (if applicable)
- Student Visa Grant Notice and Passport (if applicable)

SECTION 15 – Privacy Standard Collection Notice

1. The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling to the student and enable the student to take part in all the activities of the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of schools require certain information to be collected and disclosed. These include relevant Education Acts, Public Health and Child Protection laws.
4. Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about students from time to time.
5. If we cannot obtain the information referred to above, we may be unable to enrol or continue the enrolment of your child.
6. The School, from time to time, discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a student to another school. This includes to other schools; government departments or agencies such as the NSW Department of Education, NSW Education Standards Authority, the Australian Curriculum, Assessment and Reporting Authority (ACARA); medical practitioners and people providing services to the School, including specialist visiting teachers, (sports) coaches, volunteers, counsellors and professional service agencies.
7. Personal information may be used for the purpose of publishing certain school information relating to the general circumstances of parents and students on the MySchool website, in accordance with Australian Government requirements.
8. Personal information collected from students is regularly disclosed to their parents or guardians.
9. The School may utilise external providers to deliver certain services including 'cloud' data storage to the School and its staff and students. The School may store personal information in the 'cloud' which may mean that it resides on servers that are located outside Australia.
10. The School has a Policy that sets out how parents or students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the student, or where students have provided information in confidence.
11. The School from time to time may engage in fundraising activities. Information received from you may be used to make an appeal to you. Such information may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
12. On occasions information such as academic and sporting achievements, student activities and school related news is published in School newsletters, magazines or other publications and on the School website. Photographs of student activities such as academic or sporting events, school camps and excursions may be taken for publication in newsletters and magazines and on our intranet.
13. The School may include your contact details in a class list and/or School directory.
14. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.



Bank Details for payment

Account Name - Living Schools Global Ltd
ACN: 632 135 589

BSB: 082-707
Account Number: 28-386-2451

Address: 67 Conway St, Lismore, NSW 2480
e: office@living.school
w: <https://living.school/>
p: 0432 213 716